



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

sakthi college of arts and
science for women

- Name of the Head of the institution

Dr.R.Thenmozhi

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

9750956802

- Mobile no

8825694191

- Registered e-mail

scaswprincipal@gmail.com

- Alternate e-mail

scas2009@gmail.com

- Address

Sakthi Nagar, Palakanuthu Post,
Oddanchatram,dindigul,Tamilnadu

- City/Town

Oddanchatram

- State/UT

Tamilnadu

- Pin Code

624619

2.Institutional status

- Affiliated /Constituent

Affiliated College

- Type of Institution

Women

- Location

Rural

- Financial Status **Self-financing**
- Name of the Affiliating University **Mother Teresa Women's University, Kodaikanal**
- Name of the IQAC Coordinator **G.Jeya Jothi**
- Phone No. **9750956802**
- Alternate phone No. **8825694191**
- Mobile **9791483089**
- IQAC e-mail address **scasnaac2021@gmail.com**
- Alternate Email address **scas2009@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://www.sakthiwomenscollegedgl.com/>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.sakthiwomenscollegedgl.com/aqar_academic2023-2024/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.73	2022	15/11/2022	14/11/2027

6.Date of Establishment of IQAC **16/06/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	PFMS	Central	2022-2023	41703

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 08

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Faculty Development and Capacity Building IQAC conducted a faculty development programme for teaching and non-teaching faculty members. Entrepreneur Development Cell (EDP) activity plan was provided by IQAC. Research and Publications Focus on increasing publications in reputed journals (UGC, SCI/WOS, Scopus). Details of publications to be submitted to the Research and Development Cell for record. Student Development and Entrepreneurship EDP Cell planned to conduct EDP training for students, including: Art work Painting classes Sales day Curriculum Enrichment and Collaboration Plan to collaborate with MOUs for curriculum enrichment. Online Learning Initiatives Registration of the college as a local chapter on the SWAYAM-NPTEL online platform to encourage online learning. Faculty Development and Capacity Building Research and Publications Student Development and Entrepreneurship Curriculum Enrichment and Collaboration Online Learning Initiatives Faculty Development and Capacity Building Research and Publications Student Development and Entrepreneurship Curriculum Enrichment and Collaboration Online Learning Initiatives

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Faculty Development Programme	two faculty development programme conducted by the IQAC . 82 conference and FDP,Workshop attended by the teaching faculties
Research and Publications	58 UGC approved journals published by the teaching faculties
Student Development and Entrepreneurship cell	EDP Cell conduct EDP training for students, including ,Art work ,Painting classes ,Sales day
Curriculum Enrichment and Collaboration	Plan to collaborate with MOUs for curriculum enrichment.totally 720 students completed their internship.
Online Learning Initiatives	58 students completed their NPTEL courses

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Dr .R. Thenmozhi	28/05/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	sakthi college of arts and science for women
• Name of the Head of the institution	Dr.R.Thenmozhi
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Mobile no	8825694191
• Registered e-mail	scaswprincipal@gmail.com
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14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	04/04/2024
15.Multidisciplinary / interdisciplinary	
Towards a Holistic Multidisciplinary Education: Albert Einstein once said, "all religions, arts, and sciences are branches from the same tree". This holistic view conveys that all human knowledge and inquiry are fundamentally connected. As Sakthi College of Arts and Science is one among the group of	

institutions on Education and Nursing, it comprehends the importance of holistic and multidisciplinary education. The college has a strategic plan to introduce and incorporate multidisciplinary education at the under graduate level. Students of arts and humanities will aim to learn more science and all will make an effort to incorporate more vocational subjects and soft skills. The college plans to offer a multidisciplinary flexible curriculum that enables multiple entry and exit at any level of the Undergraduate Programmes, while maintaining the rigor of learning. The institution offers flexible and innovative curriculum that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. The learners of Arts, Science and Commerce gain a new and life-oriented experience, which will enable them to lead a fruitful and meaningful life in future.

16.Academic bank of credits (ABC):

ABC will allow students of undergraduate and postgraduate degree courses to exit the course and enter within a stipulated period. Academic Bank of Credits shall deposit Credits awarded by Registered Higher Education Institutions, for Courses pursued there in the Academic Bank Account of the student. Initiatives taken by the institution: Sakthi College of Arts and Science strives and stretches its arms towards perfection at all levels. The academic plans and patterns of the college are decided by the affiliating university. The Learning Management System is in complete adoption by the college. The course content has been prepared and uploaded in the college website to make learning an enjoyable experience. Implementation of ABC: The college favours the implementation of ABC. The students and the faculty have enough experience in handling NAD and the other details, related to it. So, when ABC comes in practice, it is sure, the college will function in coordination with the affiliating university. At present, the faculty are in the practice of gaining knowledge of ABC, so that they can make the new venture, a grand success.

17.Skill development:

'Skill Enhancement' is one among the mission statements, efforts have been taken to instil the spirit of the students towards gaining more skill sets. An MoU has been signed by the institution with Spark Institute, Palani to offer Advanced Course on "Communicative English", offered by British Council, New Delhi through online mode. The learners find the course to be much

effective. The institution has a plan to identify and create a unified pool of learners with the same set of skills and offer suitable skill based courses. To fulfil that purpose, the veterans, experts and practitioners in the chosen field will be invited to participate in the offering of the courses so that the real working experience could be gained by the students. The Academic Council of Sakthi College of Arts and Science comprehends the importance of providing education, which gives much weightage to knowledge, skills and aptitude. The curriculum and the course content of the twenty six Programmes offered by the college have been designed by the affiliating university. An MoU has been signed by the institution with Spark Institute, Palani to offer Advanced Course on "Communicative English", offered by British Council, new Delhi through online mode.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The good practice of the institution is offering Under-graduate, Post-graduate and Predoctoral programmes in Tamil, wherein some of the major courses are 'History of Tamil Literature', 'Nannol', 'Nambiyaga Porul', 'History and Culture of Tamil Nadu', 'Comparative Linguistics of Dravidian Languages', 'Devotional Literature', 'Literary Ethics in Pathinen Keelkanaku', 'Literary Epics', 'Ancient Literature', 'Thandiyalagaram', 'Tholkappiyam', 'Folklore of Tamil Literature' etc. The Department of Tamil offers Add-on courses on 'Reading of Imprints in Tamil (Suvadiyal)', 'Art of Adornment by Ancient Tamil (Oppanai Kalaithiran)', and 'Five Minor Epics (Ainchiru Kappiam)' To spread the messages of Indian knowledge system, the college has decided to offer short-term courses in the field of Arts and literature, Agriculture, Basic Sciences and Economics courses will focus on knowledge from ancient India and modern India, and a clear sense of India's future aspirations with regard to education, health and environment. These elements will be incorporated in an accurate and scientific manner and delivered as online courses. Some of the courses will include tribal knowledge and indigenous and traditional ways of learning, including mathematics, philosophy, yoga, architecture, medicine, agriculture, literature, sports, governance, polity, conservation.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The learners in higher education have different capabilities and respecting that is the central focus of NEP. The Outcome based Education system adopted by the institutions enables the latter to measure the learning outcomes and at the same time enable the

students to develop new skills that prepare them to stand out with their global counterparts. The benefits of Outcome-Based Education are

- OBE brings clarity among the teachers and students
- Every student has the flexibility and freedom of learning in his ways.
- There is more than one method of learning
- OBE reduces comparison among the students as everyone has a different target
- OBE involves students taking responsibility for their goals.

The Mapping of PSOs, POs and COs are set for each programme with meticulous care. According to Bloom's Taxonomy, the six Cognitive Domains are set in forth. the learning patterns of the students and

- the evaluation methods adopted by the faculty.

In the next Board of Studies meeting, the faculty represent the rectifications and modifications to be done in the curriculum and the introduction of new and innovative courses.

20.Distance education/online education:

There has been a tremendous focus on vocational education and special emphasis is laid on skill education in the Twelfth Five Year Plan. The vocational education carries more weightage than the general education. Due to globalization and the growth of knowledge economy, the only path to success is knowledge, skill and training – particularly working skills and expertise in a particular field. Hence vocational education and training alone can produce skilled technicians and workers for the global market. The purpose of Vocational Education is to fit an individual to pursue effectively a recognized profitable employment. The digital culture of the college has established more that the teaching learning process, going on well by the perfect use of technology. Online platforms like Zoom, Google Meet, Google Classroom and Microsoft Teams and also Moodle and Edmodo have been used for online teaching. It also subscribes to the N-LIST database, through which the students and staff have access to nearly 6000 e-journals and 31,35,000 ebooks. Students are oriented by the librarian on the availability and accession of e-resources. They are made aware of suitable online courses and are encouraged to enrol for SWAYAM, DIKSHA, MOOCs and NPTEL courses.

Extended Profile

1.Programme

1.1

593

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 740

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 450

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 298

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 54

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 54

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 593

Number of courses offered by the institution across all programs during the year

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Data Template	View File

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3.1 54

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	54
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	100
Total number of Classrooms and Seminar halls	
4.2	7026677
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	160
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sakthi College of Arts and Science has implemented the Curriculum, the Common Structure, the Courses and the Choice Based Credit System (CBCS) in all the Under-graduation, the Post-graduation and the Predoctoral Programmes as per the regulations of Mother Teresa Women's University, Kodaikanal, TamilNadu. A detailed account of the Academic Programmes offered by the institution for the vertical growth of the students, Programme Specific Outcomes, Programme Outcomes, and Course Outcomes are available in the website. An Annual Academic Plan is prepared by the IQAC every year on the basis of the Academic Calendar as well as departmental academic plans. Every teacher is given the allotted Academic Work Allocation meant for her prior to the start of the semester.

Every teacher has created video contents under the Learning Management System and made it available in the college website. Every teacher maintains a Work Diary, in which she records all

her academic activities during the college working hours.

The IQAC plays vital role in scrutinizing the Outcome and Attainment Analysis based on the CO - PO Mapping. It collects Feedback on Teaching, Learning and Evaluation from the students through Online Mode and the result is analysed and Action is taken. The institution maintains the Teacher Quality through FDPs.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sakthiwomenscollegedgl.com/aga_r_CurriculumPlanning-2023-2024/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar gets prepared by the College Council after a thorough deliberation with faculty members in the month of March every year. Schedule of all curricular and co-curricular activities is highlighted in the academic calendar. The college adheres strictly to the academic calendar for admission process, teaching plan, actual teaching days, vacation, the conduction of Continuous Internal Evaluation (CIE), End-semester Examinations, Co-curricular and Extension and Out-reach programmes. At the commencement of every academic year, the students are made aware of the CIE mechanism which includes allocation of test portion, nature of question papers, allotment of marks, evaluation methods, and the method of calculation in consolidating the marks scored in CIE. The teachers of the institution are aware that there must be an equal distribution of Test Portion for all the three CIEs. On the commencement of the semester, every teacher introduces the syllabus, the weightage of the Units in the question paper and the method both the teacher and the taught are going to adopt to master them. The Question Pattern of the CIE is in line with the Pattern of the CE, as adopted by the affiliating university. There is a strict rule that the Evaluation of the CIE Scripts must be completed within a week.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sakthiwomenscollegedgl.com/aqa_r_Continuous-Internal-Evaluation-(CIE)-2023-2024/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

54

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

918

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Since the adoption of the CBCS, the curriculum is being revised, updated and made inclusive by Mother Teresa Women's University, catering to the growing demands of regional, national and global developments, considering the guidelines of UGC and TANSCH. Gender Sensitization The curriculum developed by the Departments of Tamil, English and Commerce offer courses, which address women empowerment through writings and studies, gender equity, psychological perspectives etc. The skill-based courses included in Part - IV of Under-graduation Programmes also stress the need of skill sets for becoming professional women.

Environmental sustainability

The semi-urban location of the campus along with the fact that a

significant part of student community hailing from agricultural families makes it crucial that environment and sustainability are taken as core themes.

Human values

The students of the college shine and become invincible by possessing certain exclusive attributes. To attain them, a course on Value Education is given to all the students of UG Programmes in the first semester itself.

The syllabus includes topics like 'Organizational Behaviour', 'Personality Development', 'Quality Management', 'Training and Development', 'Business Etiquette', 'Advanced Behavioural Science', 'Guidance and Counselling', 'Human Rights', and Human Resource Management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

746

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

746

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.sakthiwomenscollegedgl.com/aqar_REPORTS/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.sakthiwomenscollegedg1.com/aqar_REPORTS/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

266

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

266

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teachers adopt various strategies to ensure effective teaching-learning process after assessing the learning level of

the students. During the regular classes, based on teacher-student interactions, the teachers observe students' qualitative skills, knowledge level, understanding skills, problem solving skills, abstract and analytical thinking skills and attitude towards team work. After an intensive and in depth study of the academic performance of the learners, the teacher classifies the students as slow learners and advanced learners. Since the conceptual comprehension is over, the teachers work with two motives: Catering to the academic needs of the Advanced learners still more and Scaling up the learning levels of the Slow learners. The slow learners are motivated through mentoring and counselling by the mentors. The mentors assess the performance of the mentee in the examinations and they coach them through remedial classes clear their doubts beyond regular class hours include Peer learning , field visits. The advanced learners are motivated to choose challenging ones. In order to fulfil the expectations and requirements of the advanced learners, they are encouraged to participate and present papers in the State, National Level Seminars, Conferences in the college and in the intercollegiate forums .

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_RemedialCoaching/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
740	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In Sakthi College of Arts and Science, the students are admitted strictly adhering to the guidelines and reservation policy of the Government of Tamil Nadu. Hence each class has a

heterogeneous group of learners. The teachers adopt various strategies to ensure effective teaching-learning process after assessing the learning level of the students. During the regular classes, based on teacher-student interactions, the teachers observe students' qualitative skills, knowledge level, understanding skills, problem solving skills, abstract and analytical thinking skills and attitude towards team work. After an intensive and in depth study of the academic performance of the learners, the teacher classifies the students as slow learners and advanced learners. Since the conceptual comprehension is over, the teachers work with two motives: Catering to the academic needs of the advanced learners still more. Scaling up the learning levels of the Slow learners. The slow learners are motivated through mentoring and counselling by the mentors. The mentors assess the performance of the mentee in the examinations and they coach them through remedial classes clear their doubts beyond regular class hours include Peer learning, field visits. Similarly for advanced learners, many measures have been taken like intellectual stimulation like Seminars, and Conferences, intercollegiate competitions

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.sakthiwomenscollegedgl.com/aqar_Teachinglearningprocess-2023-2024/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT tools readily available for the teaching learning process in the institution are Laptop and Desktop, LED TV, LCD facility enriched Computer Laboratory, Business Laboratory and English Language Laboratory, LCD Projector, WiFi, Internet Connectivities, Audio Visual CDs etc. The faculty of the college are well-versed in using ICT tools in the class room as well as in the online platforms. They keep updating themselves by completing Short Term, Certificate and Diploma Courses in the use of Computer Technology and by participating in Online Programmes. For the academic development of the faculty, the institution has signed MoU with ICT Academy and motivates the faculty to undergo ICT courses and training as Faculty Development Programmes. The management takes utmost care in upgrading the technology-based infra-structure facilities. Thus

ICT enabled classrooms have been constructed and utilized for the teaching-learning purposes. The campus is Wi-Fi enabled and Internet Connectivity is available. The faculty of the college felt the need for a substitute medium for learning and they have started creating the Learning Management System. The teaching content is prepared by every teacher and made available to the learners in the college website. it include Attainment Analysis, Direct Attainment, Indirect Assessment, Suggested Corrective measures.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

230

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution strictly adheres with the system mandated by Mother Teresa Women's University, for both the Continuous Internal Evaluation (CIA) and the Central Examination (CE). All the reforms carried out by the university aim at improving the quality of various processes, especially in the conduct, administration and evaluation so that CIE becomes more effective. The ratio of weightage is 25% (CIA) and 75% (CE) for all UG, PG and Predoctoral programmes. The CIA extends its impact on the academic performance of the institution and the teaching learning process. Much care is taken to set the question paper for CIA, based on Bloom's Taxonomy. The pattern of the question paper paves way for testing the six cognitive levels of learning. The institution has a separate and secluded room and infra-structure for the Examination Cell. The timing and the dates of examinations are intimated to the students through public announcement system, circulars. The teachers take care to discuss the pattern of the question paper and the method of scoring marks. The practice of time management is taught to the students by conducting class tests. It enables the speed and clarity in writing in the examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The CIA as well as CE processes of the institution are transparent, genuine and reliable. If any discrepancy in the assessment is felt by the learners, they are at freedom to bring the matter to the knowledge of the Head of the Department. If minor errors have happened, the concerned teacher is made alert to rectify such errors now and in future. In the event of finding out the role of prejudice or carelessness of the teacher, the Examination Committee is ready to decide the course of action to be taken on the teacher. The marks scored in CIA is conveyed well in advance to the students, so that they can realize their learning level. After the publication of the result, Immediate Examinations are conducted. There occurs errors in the result copy received from the university, in the name, reg. no etc of the students. Within a week of getting the result copy from the university, the Examination Cell of the institution conveys the grievance to the Controller of

Examinations of the University, gets the errors rectified and thus solves the grievances

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has adopted its own pattern in designing the Outcome- based Education Bloom's taxonomy to analyse the Cognitive Levels and Attainment Analysis on the basis of Direct Attainment and Indirect Attainment The Course Outcomes give an idea of the course and the possible learning at the end of the course. Programme Outcomes (POs) describe the end skills of which students ought to know during graduation. Programme Specific Outcomes (PSOs) are consistent with all the Programmes offered by the individual departments as well as the mission of the institution. The institution also has stated certain Educational Objectives, towards which the whole set of Outcomes are aimed at. In addition, the Graduate Attributes of the college is in alignment with the Outcomes. To quote a few, quest for knowledge and excellence, competency at global level, involvement on sustainable development practices and above all transformation as emancipators of women empowerment and becoming women of integrity are reachable by proper dissemination of the POs and COs. The policies and decisions taken in the high level meeting are explained to the faculty and the latter do the work of defining the Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sakthiwomenscollegedgl.com/aqar_Courseoutcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The curriculum is designed, the Common Structure is framed and the Courses are fit under Part - I (Tamil), Part - II (English), Part - III (Core, Core Practical, Allied and Ancillary), Part - IV (Skill-based and Non-major Elective) and Part - V (Extension, Environmental Studies and Entrepreneurship). The faculty of the college intends to offer an Outcome-based Education, fitting the expectations and needs of the learners of their institution. Since 2018, the attempt has been taken to frame PSOs, POs and COs in each programme and the same is displayed in the website. They are designed according to the curriculum, teaching, learning and evaluation process. For each course, the definite Course Outcomes are set, giving challenge to the cognitive domain. The Course Outcomes are mapped with the Programme Outcomes and the Programme Specific Outcomes. According to Bloom's Taxonomy, the six Cognitive Domains are set in forth. The Blue-print for CIA Question Papers is set giving place for testing K1 - Knowledge K2 - Comprehension K3 - Application K4 - Analysis K5 - Evaluation and K6 - Synthesis including mark distribution, Direct Attainment , Indirect Assessment Suggested Corrective measures.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

297

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.sakthiwomenscollegedgl.com/aqar_SSS/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution believes traditionally that a good researcher can only be good knowledge provider. It takes much care to create research ambiance and research facilities available to the students and research scholars within the campus. The college has a Research Monitoring Committee and Research Incubation Centre to promote research activities. The English Language Laboratory, Business Laboratory and Mushroom Cultivation Centre have been developed for the benefit of the upcoming researchers. The Management has provided the Research based Laboratory Equipments to promote the research culture. The faculty, owing to their research interest in emerging areas and wide contacts around the world have been conducting seminars, conferences, workshops, training courses at national and international level.

In the era of massive turmoil, the Pandemic has taught a lesson

to be proactive, innovative and resourceful. So, Institutional Innovative Cell is to be launched and the journey has started towards innovations, discoveries and new findings. The college community strives to innovate, discover or retrieve the lost and hidden values of herbals and products of organic farming.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_ecosystemforinnovations/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

18

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

69

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution makes it a policy to adhere to Swacch Bharath. The students along with the faculty voluntarily involve themselves in campus cleaning work. The participation of the students in rallies and human-chains to spread awareness on wide-spreading diseases and voting rights widens their mind and gives exposure to the outer world. They become volunteers to contribute to their community and, most important, critically reflect upon their service experiences The out-reach programmes of the institution are mostly carried out by the National Service League, Youth Red Cross, Red Ribbon Club and Women's Club. Some quotable services extended by the students are conducting Blood Donation Camps and creating awareness on Eye

Donation and Organ Donation. The Women's Club takes efforts to sensitize the womenfolk of the villages on the importance of literacy. Spreading message and awareness through online platforms is an additional service, extended by the students. By working together with the other individuals, the students learn to negotiate, communicate, manage conflict, and lead others. Taking part in these out-of-the-classroom activities helps them to understand the importance of critical thinking skills, time management, and academic and intellectual competence.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_Extension-activities-2023-2024/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

08

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

593

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

82

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sakthi College of Arts and Science has been functioning under Sowdamman Charitable Trust. It is governed by the Management Committee, headed by the Chairman. The utmost efforts have been taken to create a positive learning environment to the learners. Among them, nearly 10 classrooms are provided with multimedia projectors with smart boards and projectors. All the classrooms are furnished with Green Boards, White Boards, Black Boards, fans, proper light arrangements etc. The needs of the Physics and Chemistry laboratories are purchased and fulfilled at once. They are spacious and well equipped with modern equipments. They include Hot Plate, Four Probe, Thin Film-Remi Motor, Centrifuge, Muffle Furnace, Magnetic Stirrer, Laser, Ultrasonic Interferometer, Digital Photo Calorimeter, Water Still Aquation, Sonicator, Heating Mantle, Digital Balance, Orbital Shak, Physical Balance, Distillation Unit, Hot Air Oven, Hand Centrifuge Machine, Suction Vaccum Pump, Digital Conductivity Meter, Potentiometer, Spectrophotometer, Centrifuge Mechine, Ph Meter, Conductivity Meter, Microscope, and Heating Mantle. The Computer Science laboratory is furnished with 140 computers with necessary peripherals and updated versions such as Java - NetBeans, Matrix Laboratory and Network Simulator- The Library

is partially automated and enriched with 10,000 books and has internet connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_infrastructurephysicalfacilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sakthi College of Arts and Science for Women has a total land holding of 5.74 acres, of which approximately 33 % of the total area is under green cover. The Land Use attributes are Built-up / constructed area (6349.00), Playground area (9271.00) and Plantation/open space/garden/green cover (7597.00). The campus has a good road network, Sacred Garden with a family temple, plantation near the hostel area, nice landscape with garden, avenue trees on either side of the road and green cover with trees, shrubs, herbs, ornamental plants, interspersed with grass cover.

Facilities for Cultural:

Intra-mural and Inter-College competitions such as singing, dance, skits, painting, poster-making, mehendi, wealth out of waste, etc. are organized in the Auditorium.

Facilities for Sports:

The Department of Physical Education is equipped with the following sport fields for Indoor and Outdoor games: Indoor Sports / games: Chinese Checkers, Carom, Chess, Chess Software Outdoor Sports / games: Ball badminton - 24m X 12m, Basket Ball - 32m X 15m, Volley Ball - 18m X 09m, Hand Ball - 40m X 20m, Kabaddi (Women) - 12m X 08m, Kho - Kho - 29m X 16m, Badminton (Women) - 13.40m X 6.10m 200m Track.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_indooroutdoorfacilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software in the Library: Code-Achi

Nature of Automation: Partially done Version

Library Management System 7.6.8.0 For Windows Year of Automation: 2021

The library of Sakthi College of Arts and Science is the resource hub for knowledge and has a vast collection of books, journals, magazines and periodicals. Code-Achi software has been launched in the library, for LMS. It is used to feed all library related data into system. All kind of book issue, related queries and details are available in the code-achi Software. With the help of bar code reader, the librarian feeds the book details in a short time. All kind of reports and analyses can be generated by using this software. Currently library services and functions like adding to accession register, issuing books, returning books, and searching are done through this software. The members can locate any book using the search option in Code-Achi using the computers provided in the library The barcode scanner in the library is used for issuing and returning books. The library has compiled the best Open Access Resources and provided the links in the college website so that students can easily find an accession to them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

260138

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17066

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution makes a variety of IT resources available to its members. They include all computer networks, wired or wireless, computers, printers, mobile devices, storage, audio visual systems, and associated information services. The resources are availed for the purpose of research, teaching, learning, associated administration or other authorized use. There are well-equipped computer laboratories, with scanners and printers (Laser and Dot Matrix), and a number of public access points in convenient locations around the College. It provides computing facilities to help the students with their academic work. The laboratories are fully airconditioned with wireless internet connection that can enable and optimize delivery of content from the web online using real time data. They are also equipped with whiteboard, high resolution overhead projector and a display screen to facilitate improved student learning and enhanced

teaching methods.. The institution ensures a consistent computing environment, by upgrading the IT facility available in the campus 100 Mbps version. We assure the institution uses only the licensed software, with the computers, well-protected with K7 Anti-virus package. As Information Technology is an enabler, fostering innovation, our IT based infrastructure is continuously upgraded.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

89658817

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college keeps up its policy to meet the growing needs of the students with distinctive plans and procedures, especially the physical and the infrastructure facilities. Under the Headship of the Chairman of the college, the College Council meets periodically, discusses and plans the strategies for the best maintenance and utilization of the available resources. Since its inception in 2009, the Management is in the ever-growing service of increasing the facilities of physical, academic and support facilities. As the college is set in a natural set-up, far away from the pollutant factors of the town, maintenance is easier.

The college follows Zero Waste Policy and so the amount of daily collected sewage is lesser. Cleaning and maintenance of class rooms, seminar halls, laboratories, departments, library, corridors, garden and the temple inside is done by the sub-staff of the college on daily basis, under the supervision of the Principal. After every laboratory practical work, the laboratory assistants take charge of disposal, cleaning and setting right the instruments and apparatuses. As per the waste management policy of the institution, the disposal of the waste material is done. So no place in the campus is dumped with any waste material.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_academicfacilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

140

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

144

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.sakthiwomenscollegedgl.com/agar_Capacitybuilding/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

980

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

980

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

67

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2

The Student Council of the college is formed on the basis of the leadership qualities and voluntary service by the students from all departments. The Student Council meeting is conducted, being chaired by the Principal. The main agenda is Students' Welfare activities and Planning Co-curricular and Extra-curricular activities. Equal opportunity is given to all the members to air their suggestions, grievances, complaints and representation. Members of the council interact with their classmates and represent their collective suggestions. Students enjoy adequate representation in Academic Bodies such as IQAC, various Committees, Associations, Cells and Clubs. They work along with the faculty in the conduct of the events and programmes. The functions and celebrations are carried out by the team of students. The institution gives ample opportunity to the students to exhibit their skills and talents. They take part in cultural events and competitions, conducted at the intra-mural as well as Inter-collegiate level. Such participation aids the students to come out of the shell and face the society as leaders. The Sports Committee comprises of students members, and recommends the purchase of sports articles and preparation of layout for intra-mural tournaments, and conducts zonal level and college level competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

100

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college has been registered under the Part - X, Tamil Nadu State Government Registration Act for Registration of Associations - 1975 on 09.02.2022. Most of the members in the Association are still pursuing higher studies, flourishing entrepreneurs, pursuers of eligibility examinations and settled in teaching professions. The major focus of the Alumni is to support the college to achieve its mission. Alumni are the backbone of our college and they play a major role in the growth of their Alma-mater. Alumni are connected to the college in an enormous way and throughout the year. Donors of Rare Books to Library: Most of the alumni are lovers of the library of the college, as the serene and tranquil atmosphere in it will have made them readers. Years after the completion of their study, they come back with reminiscences and contribute the rare collection of books to the library. The Alumni organize formal or informal meetings with the present learners and sharing their experiences during the course of their study. The challenges in the learning and the smart work techniques, adopted by them, inspire the students and increases their confidence rate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The managing Trustee of the Sowdamman Charitable Trust has initiated the noble service of offering education and disseminating knowledge to the rural women by starting the college in 2009. The founding Vision of Sakthi College of Arts and Science is "Empowering the rural womenfolk with quality higher education and mould them into globally competent individuals". The noble Mission of the College is "Promoting innovative and student-centred modes of teaching and learning, Enriching the intellectual life on the campus with extensive use of technological aids and upgraded learning content, Imparting strong and supportive education to promote research culture and employability and Imbibing the service-oriented work pattern by involving in extension and out-reach programmes. The college cherishes Institutional Objectives like "Skill Development and Capacity Building, Women Empowerment, Self-reliance and Gender Equity and Integrity".

The Core Values cherished by the institution are Integrity, Accountability, Responsibility, Respect of Individual, Faculty Empowerment, Service to Nation, Environmental Protection, Every member of the College takes part in protecting the flora and fauna and promoting the ecological and environmental condition.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_institutionvisionleadership/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as

decentralization and participative management.

The college staunchly believes in teamwork and work sharing for its growth, success, sustenance and excellence. The functioning of the college has categorically segregated and entrusted with a team of dedicated teachers. The organizational structure encompasses Management, Principal, Controller of Examinations, Heads of the Departments, Coordinators of various Associations, Cells and Committees, Nominees from Alumni, and the stake holders. The IQAC comprises Management of the college, illustrious academicians, eminent industrialists, Senior Faculty as Advisory Committee members, NAAC Core and Steering Committee members. On the whole, the management is participative in nature, aiming at the holistic development of the college. The IQAC composition of the college initiates quality initiatives and are implemented by HoDs, and respective committees.

The governance mechanism ensures that the activities of the college are allied with the vision and mission of the college. The Management is the apex body, with regard to the matters in policy making. The Chairman and the Vice-Chairman are the highest authorities in the organizational structure of the institution. The mechanism of decentralization and participatory approach in all domains viz., teaching, learning, evaluation, research, co curricular activities facilitates smooth functioning and furtherance of the institutional objectives at a larger scale.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The quality policy of the college is in alignment with the parent University and the UGC. Many of the academic quality policies are framed by the College council and implemented through various committees of the faculty. All the budget estimates are presented in the meetings of the College Council. They are discussed at length and thereafter get approved. Decisions taken in the meetings are implemented in the collaborative and decentralized nature through College Council.

While framing perspective plans, feedback from the stakeholders, teachers, parents, alumni, employers and students is given due considerations. The strategic plans are emancipated through various activities carried out in the session. The complete plan is chalked out in different meetings of the staff with the Management and the Principal. The first step in success of any event is intensive discussion on the suggested idea and inputs provided by the faculty to the Principal. The short term and the long term strategic plans of the college have been discussed and designed in the meeting, convened by IQAC, inviting the Governing Body, faculty and the Administrative Staff.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The entire organizational structure of the college is based on the principle of collective decision- making, co-operation and individual responsibility. The institution has a legitimate organizational structure to plan, manage and execute various functioning of administrative and academic processes. The diagrammatic image of the Organizational Structure of college has been uploaded in the college website. The Chairman of the college holds constructing a society with rich educational foundation as his prime motive. He heads the College Management Committee. The Vice-Chairman heads the College Development Council and she looks after the functioning of the Admission Committee, Code of Ethics Committee, Library Advisory Committee and Sports Advisory Committee. The Secretary of the college takes care of the Office Management, External Affairs and Parent-Teacher Association. The Principal heads the academic and administrative departments of the college and delegates the administrative work to the Vice-Principal and the Heads of the Departments who are in-charge of the academic and administrative functioning of departments. The teaching faculty take care of the academic aspects activities related to co-curricular and extra-curricular aspects. Statutory bodies such as IQAC Cell, Examination Cell, Research and Development Cell, Grievance

Redressal Committee etc embodied in the organizational structure of the institution deliberate their entrusted responsibilities

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/aqar_functioningoftheinstitutionalbodies/
Link to Organogram of the institution webpage	http://www.sakthiwomenscollegedgl.com/aqar_functioningoftheinstitutionalbodies/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides a satisfactory environment, which ensures high degree of job satisfaction of the employees. The welfare schemes in adoption for the welfare of the employees are listed below: The Chairman of the college meets the employees every week, collects their grievances if any and redresses them. The staff is given free regular yoga classes to ensure spiritual enlightenment and mental peace. To cater to the spiritual need of the college community, an exclusive Shiva temple has been constructed inside the campus. The faculty are given separate and spacious departments. At times of attending Seminars, Conferences and Workshops, the absence of the faculty in the

college is considered as on Other Duty. Leave on other duty (OD) is granted to the faculty for attending examination related work in other colleges. When teachers appear for examinations or interviews for another employment, they are given a proper Service Certificate. On the whole, the Administrators of the college know the needs of every employee by discussing their grievances every week. They take effort to satisfy the minor needs of the workers at once. This parental care aids the employees to feel at home in the campus.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/aqar_FacultyEmpowermentStrategies/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

82

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

80

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance of teachers is evaluated and assessed on the basis of the appraisal proforma filled every year at the end of academic session.

Every employee's performance is assessed after completion of one year of service. Systematic evaluation of the performance of employee is done to understand the ability of a person for her further growth and development.

The given parameters are measured: Innovation in teaching learning methodologies Completion of workload in time Academic Guidance to learners (Being mentors to the learners) Pass Percentage of Courses handled Courses taught and workload Discussing advanced research projects with the students and encouraging publication of research papers in reputed journals.

Participation in academic programmes, faculty development programmes, refresher courses, cocurricular activities etc.

The performance score of each staff is scrutinized by the Administration and constructive measures are taken. Based on the analysis report, IQAC organises Faculty Development Programmes for teaching staff on Teaching, Learning and Evaluation. IQAC recommends the staff members who have published research papers with high impact factor or achieved significantly for the awards on the College day celebration. It serves as an effective motivator for the employees to overcome their weakness and to enhance their performance.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/aqa_r_AppraisalSystem/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is the process of monitoring and verifying the various financial operations in Internal and External mode. The College has been maintaining transparency in financial management by internal and external auditing of all financial transactions at periodical intervals in adherence to the guidelines of Government of Tamil Nadu. The college has been following standardized system for internal and external audit. The Trust: The college is run by Sowdamman Trust, which has launched a

Group of Educational Institutions along with the college. So, the Trust takes care of Augmentation of buildings and other such major concerns of the college, while fulfilling the needs of the other institutions also. The financial accounts are maintained by the Trust and audited regularly. In addition, the other minor needs of the college are attended regularly by the Management of the college. In case of audit objection of any kind, the Chairman gives directions to the Administrative Officer for settlement of the same. Then the dealing hand gets the raised objection removed after seeking the permission from College Trust. The final reports are sent to the concerned Audit department by Trust.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_FinancialManagement/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college trust prepares budget to construct and upgrade the infrastructural facilities such as Construction of buildings, such as the Main Building with five storey's, well furnished Hostel, canteen, Sports Room, etc Purchase of college buses to facilitate the conveyance of the students from the interior

villages. Electrification of the whole campus Creating and maintaining physical facilities for outdoor and indoor games. Creating and maintaining water resources like wells, bore wells, water tanks etc. Creating and maintaining greenery in the campus and other such major works.

Construction of buildings, such as the Main Building with five storey's, well furnished Hostel, canteen, Sports Room, etc. Purchase of college buses to facilitate the conveyance of the students from the interior villages. Creating and maintaining physical facilities for outdoor and indoor games. Creating and maintaining water resources like wells, bore wells, water tanks etc. Creating and maintaining greenery in the campus and other such major works. Augmentation of infra-structure facilities such as furniture. Purchase of modern lab equipments .Purchase of latest version software, in accordance with the modern trends. Conducting Seminars, Conferences and Faculty Development Programmes and other academic activities regularly matching with the latest technology,innovations,research, changes and needs for the society

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_mobilizationoffunds/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has been formed on 2020 and since then, the tireless strivings IQAC in achieving perfection in all the already initiated or existing practices of the college continues. The Cell has taken upgrading and sustaining the quality in all activities and at all measures as its prime motive. The factors that decide the quality of an institution has been focused, analyzed and the goals have been set by the IQAC. Two such processes having been sped up during the recent times are A) Registration of Alumni Association B) Response to Pandemic

The students of Sakthi College hail from all walks of life and always carry bright memories of the College and its Campus, as

it aims in promoting a healthy, congenial and academically interactive atmosphere. The Alumni Association was initiated in its own way by the individual departments collecting data about their past students, keeping track of their academic records and achievements and inviting them once in a way to address the present students, staff and administration to discuss on how programme can be worked out effectively for the benefit of the institution and promote the interests of the staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

After its establishment, the IQAC of the college conducts frequent meetings with the Academic Council and the Stakeholders of the college to measure and sustain the quality of education, specially the processes of teaching, learning and evaluation. Such review meetings and analyses reveal the areas to be focused on still more. Since its inception, the IQAC Cell has adopted rigorous strategies in two major areas of academic pursuit and found drastic development further.

Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. They provide both professional and personal advice to the students. They further give constructive feedback on writing, teaching and other elements of career design. students balance professional goals with their personal lives or give emotional encouragement during challenging times.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_iqacreforms/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has certain definite Institutional Objectives, which focus mainly on promoting gender equity through various measures. They are: Skill Development & Capacity Building Women Empowerment Self-reliance Gender Equity & Integrity The College is a women institution, having only girl students, hailing from the interior villages of Dindigul District. Being sensitive to the gender issues the institution ensures gender specific and appropriate facilities for women students. Their safety and

security concerns are ensured in a multilayered system:

Curriculum having ingrained Gender related Courses to inspire women learners of gender equity.

24 buses, owned by the college, plying up and down to all nearby interior villages, to ensure the safety of the girl students.

Mounted high compound walls surrounding the entire campus. Well illuminated campus during the night time.

Ventilated classrooms with proper safe corridors.

A spacious common room, with wash room and safe drinking water facility.

Hygienically maintained rest rooms. Availability of canteen and stationary for the comfort of the inmates

Implementation of mentor system, for students may seek advice from the Head of the department, or the teacher mentor. Discussion with the parents, of their daughters' academic progression. Thus, the institution maintains conducive learning ambiance for women community.

File Description	Documents
Annual gender sensitization action plan	http://www.sakthiwomenscollegedgl.com/agar_Promotionofgenderequity/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sakthi College for Women, as any other established higher education institution follows a well-planned and hygienic design for the management of any sort of degradable and non-degradable waste. Every member follows Green Practices and adopts methods to become a zero-waste campus. The NSS Units and the Eco Club conducts campaigns on the importance of keeping natural resources uncontaminated through the reduction of waste generation, proper disposal and recycling.

Solid Waste Management: Adequate number of garbage bins are provided in the campus premises and boarding areas and they are deployed efficiently in the campus. The wastes of all types, generated in the campus are minimized to the extent possible and when need arises, they are systematically collected, processed and disposed of, through the government approved channels. There is a written communication with Palakkanuthu Village Panchayat for collection of any sort of waste from the campus on regular routine.

Liquid Waste Management: The Institution houses academic buildings, recreational areas, boarding facilities with a well operational drainage system for liquid waste management. Regular maintenance of drinking water tap, RO water filter, and drainage and water pipelines is kept by the college support staff and also followed E-waste Management , Waste Recycling System .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

"Education is a liberating force, and in our age, it is also a democratizing force, cutting across the barriers of caste and class, smoothing out inequalities imposed by birth and other circumstances"- so defined Padmabushan Arutchelvar Dr. N. Mahalingam, Chairman, Sakthi Groups, Pollachi. Following the great man's footsteps, the Chairman of Sakthi College of Arts and Science has started the institution with the sole aim of uplifting, especially the womenfolk of the interior villages in Dindigul District. The institution has made a Policy Document on "Implementing Inclusive Environment". A Committee has been formed, comprising the faculty, staff and students, representing various caste and religion. This committee monitors the whole processes and activities of the college and is at freedom to report grievances of any sort, if they arise, to the Management of the college. The institution has not met any sort of cases on Discrimination shown to any sector of learners or employees. In addition, many extra-curricular activities are conducted to maintain the oneness among the students and harmony in the campus. The noble vision of the college is empowering women through value-based education, with special concern for the economically disadvantaged and the first generation learners

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sakthi College of Arts and Science sensitizes the staff and the students of the constitutional obligations like values, rights, duties, and responsibilities and enables them to conduct as responsible citizens. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning

environment. These elements are inculcated in the Core Value System of the college community. Certain attributes are expected from the learners of the college and they are displayed in the website as 'Attributes of Sakthians'. The whole effort of the faculty focused on attaining them. The college establishes policies that reflect core values. The college believes in discipline and integrity as the prime factors of education than everything else. Code of conduct is prepared for students and staff, displayed in the website and everyone should obey the conduct rules. The faculty and the students imbibe the spirit and patriotism for our nation and they take oath ardently during the National Days of celebration. The responsibility of the college community is explicit while surveying the spotless cleanliness and hygienic practices, maintained by them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.sakthiwomenscollegedgl.com/agar_constitutional_obligations/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for its festivals and cultural diversities. Sakthi College of Arts and Science pays tribute to all International and national leaders on their Birth and Death Anniversaries. It celebrates national and international commemorative days, events and festivals to promote ethics and values amongst students and faculty. The institution practices pluralist approach towards all religious functions. The exclusiveness of the college is maintaining a good and healthy relationship with the Social Welfare Department of the Dindigul District and the Traffic Police Department of the town. Most of the awareness programmes on Girl Child Day, Traffic safety Day etc are organized as collaborative activities. Celebrating the national functions like Independence Day and Republic Day with due reverence is the prime duty of the institution. The college is ever in line with the promotional suggestions and mandatory acitivies, given by the University Grants Commission

Dr Abdul Kalam's Birthday is commemorated as the Youth Awakening Day. As the great leader sets a role model to the young generation of the present times, the college involves in a variety of developmental activities on his birthday. International Women's Day is celebrated in the institution every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The students admitted to the institution will be allotted a section based on their department. Mentors are allocated to a group of students. Each mentor has a tutor card which contains the information on personal and academic record. This information helps the mentors to assess the students as slow or fast learner. Objectives of the practice: The precordial system benefits faculty and students in better understanding either personal or academic issues. The main objectives are To inspire a healthy relationship between the teacher and student. To support students in their academic and personal development to attain the aspiration.

To observe the overall progress of the pupils during their education period in the department. Mentors guide their mentees to pursue qualify in certificate courses or online courses like SWAYAM, NPTEL, etc. Mentors suggest them for part-time opportunities in connection with NAAC scheme "Earn While you Learn".

To promote the placement skills, the special training is offered for 45 hrs by Igenesis and Infosys. The main aim of remedial class is to address the problems faced by students to cope up with the learning process along with their co-learners by scheduling additional classes and accounting the same.

File Description	Documents
Best practices in the Institutional website	http://www.sakthiwomenscollegedgl.com/agar_implementedofbestpractise/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To establish and maintain state-of-the art teaching facilities.

To train students in emerging technologies. To set up and maintain state-of-the-art laboratories

To create number of incubation centres

To provide training in emerging technologies through "Training and Placement Cell" To empower the student community through "Students Activity Centre" to emerge as a hub for educational excellence to achieve higher education that is on par with industry and societal requirements.

The College Training, Placement and Career Guidance Cell has signed 09 MOU's with different firms and companies to assist the students in choosing their career options and campus placements. The transparent and student friendly continuous internal evaluation system adds to the effectiveness of studies in the college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sakthi College of Arts and Science has implemented the Curriculum, the Common Structure, the Courses and the Choice Based Credit System (CBCS) in all the Under-graduation, the Post-graduation and the Predoctoral Programmes as per the regulations of Mother Teresa Women's University, Kodaikanal, TamilNadu. A detailed account of the Academic Programmes offered by the institution for the vertical growth of the students, Programme Specific Outcomes, Programme Outcomes, and Course Outcomes are available in the website. An Annual Academic Plan is prepared by the IQAC every year on the basis of the Academic Calendar as well as departmental academic plans. Every teacher is given the allotted Academic Work Allocation meant for her prior to the start of the semester.

Every teacher has created video contents under the Learning Management System and made it available in the college website. Every teacher maintains a Work Diary, in which she records all her academic activities during the college working hours.

The IQAC plays a vital role in scrutinizing the Outcome and Attainment Analysis based on the CO - PO Mapping. It collects Feedback on Teaching, Learning and Evaluation from the students through Online Mode and the result is analysed and Action is taken. The institution maintains the Teacher Quality through FDPs.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sakthiwomenscollegedgl.com/agar_CurriculumPlanning-2023-2024/

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The Academic Calendar gets prepared by the College Council after a thorough deliberation with faculty members in the month of March every year. Schedule of all curricular and co-curricular activities is highlighted in the academic calendar. The college adheres strictly to the academic calendar for admission process, teaching plan, actual teaching days, vacation, the conduction of Continuous Internal Evaluation (CIE), End-semester Examinations, Co-curricular and Extension and Out-reach programmes. At the commencement of every academic year, the students are made aware of the CIE mechanism which includes allocation of test portion, nature of question papers, allotment of marks, evaluation methods, and the method of calculation in consolidating the marks scored in CIE. The teachers of the institution are aware that there must be an equal distribution of Test Portion for all the three CIEs. On the commencement of the semester, every teacher introduces the syllabus, the weightage of the Units in the question paper and the method both the teacher and the taught are going to adopt to master them. The Question Pattern of the CIE is in line with the Pattern of the CE, as adopted by the affiliating university. There is a strict rule that the Evaluation of the CIE Scripts must be completed within a week.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sakthiwomenscollegedgl.com/agar-Continuous-Internal-Evaluation-(CIE)-2023-2024/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment

B. Any 3 of the above

/evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
27	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
54	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Since the adoption of the CBCS, the curriculum is being revised, updated and made inclusive by Mother Teresa Women's University, catering to the growing demands of regional, national and global developments, considering the guidelines of UGC and TANSCH. Gender Sensitization The curriculum developed by the Departments of Tamil, English and Commerce offer courses, which address women empowerment through writings and studies, gender equity, psychological perspectives etc. The skill-based courses included in Part - IV of Under-graduation Programmes also stress the need of skill sets for becoming professional women.

Environmental sustainability

The semi-urban location of the campus along with the fact that a significant part of student community hailing from agricultural families makes it crucial that environment and sustainability are taken as core themes.

Human values

The students of the college shine and become invincible by possessing certain exclusive attributes. To attain them, a course on Value Education is given to all the students of UG Programmes in the first semester itself.

The syllabus includes topics like 'Organizational Behaviour', 'Personality Development', 'Quality Management', 'Training and Development', 'Business Etiquette', 'Advanced Behavioural Science', 'Guidance and Counselling', 'Human Rights', and Human Resource Management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

746

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

746

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	http://www.sakthiwomenscollegedgl.com/aqar_REPORTS/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.sakthiwomenscollegedgl.com/aqar_REPORTS/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
266	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

266

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teachers adopt various strategies to ensure effective teaching-learning process after assessing the learning level of the students. During the regular classes, based on teacher-student interactions, the teachers observe students' qualitative skills, knowledge level, understanding skills, problem solving skills, abstract and analytical thinking skills and attitude towards team work. After an intensive and in depth study of the academic performance of the learners, the teacher classifies the students as slow learners and advanced learners. Since the conceptual comprehension is over, the teachers work with two motives: Catering to the academic needs of the Advanced learners still more and Scaling up the learning levels of the Slow learners. The slow learners are motivated through mentoring and counselling by the mentors. The mentors assess the performance of the mentee in the examinations and they coach them through remedial classes clear their doubts beyond regular class hours include Peer learning , field visits. The advanced learners are motivated to choose challenging ones. In order to fulfil the expectations and requirements of the advanced learners, they are encouraged to participate and present papers in the State, National Level Seminars, Conferences in the college and in the intercollegiate forums .

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_RemedialCoaching/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
740	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In Sakthi College of Arts and Science, the students are admitted strictly adhering to the guidelines and reservation policy of the Government of Tamil Nadu. Hence each class has a heterogeneous group of learners. The teachers adopt various strategies to ensure effective teaching-learning process after assessing the learning level of the students. During the regular classes, based on teacher-student interactions, the teachers observe students' qualitative skills, knowledge level, understanding skills, problem solving skills, abstract and analytical thinking skills and attitude towards team work. After an intensive and in depth study of the academic performance of the learners, the teacher classifies the students as slow learners and advanced learners. Since the conceptual comprehension is over, the teachers work with two motives: Catering to the academic needs of the advanced learners still more. Scaling up the learning levels of the Slow learners. The slow learners are motivated through mentoring and counselling by the mentors. The mentors assess the performance of the mentee in the examinations and they coach them through remedial classes clear their doubts beyond regular class hours include Peer learning, field visits. Similarly for advanced learners, many measures have been taken like intellectual stimulation like Seminars, and Conferences, intercollegiate competitions

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.sakthiwomenscollegedgl.com/gar_Teachinglearningprocess-2023-2024/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT tools readily available for the teaching learning process in the institution are Laptop and Desktop, LED TV, LCD facility enriched Computer Laboratory, Business Laboratory and English Language Laboratory, LCD Projector, WiFi, Internet Connectivities, Audio Visual CDs etc. The faculty of the college are well-versed in using ICT tools in the class room as well as in the online platforms. They keep updating themselves by completing Short Term, Certificate and Diploma Courses in the use of Computer Technology and by participating in Online Programmes. For the academic development of the faculty, the institution has signed MoU with ICT Academy and motivates the faculty to undergo ICT courses and training as Faculty Development Programmes. The management takes utmost care in upgrading the technology-based infra-structure facilities. Thus ICT enabled classrooms have been constructed and utilized for the teaching-learning purposes. The campus is Wi-Fi enabled and Internet Connectivity is available. The faculty of the college felt the need for a substitute medium for learning and they have started creating the Learning Management System. The teaching content is prepared by every teacher and made available to the learners in the college website. it include Attainment Analysis, Direct Attainment, Indirect Assessment, Suggested Corrective measures.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)	
2.3.3.1 - Number of mentors	
44	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
44	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
08	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

230

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution strictly adheres with the system mandated by Mother Teresa Women's University, for both the Continuous Internal Evaluation (CIA) and the Central Examination (CE). All the reforms carried out by the university aim at improving the quality of various processes, especially in the conduct, administration and evaluation so that CIE becomes more effective. The ratio of weightage is 25% (CIA) and 75% (CE) for all UG, PG and Predoctoral programmes. The CIA extends its impact on the academic performance of the institution and the teaching learning process. Much care is taken to set the question paper for CIA, based on Bloom's Taxonomy. The pattern of the question paper paves way for testing the six cognitive levels of learning. The institution has a separate and secluded room and infra-structure for the Examination Cell. The timing and the dates of examinations are intimated to the students through public announcement system, circulars. The teachers take care to discuss the pattern of the question paper and the method of scoring marks. The practice of time management is taught to the students by conducting class tests. It enables the speed and clarity in writing in the examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The CIA as well as CE processes of the institution are transparent, genuine and reliable. If any discrepancy in the assessment is felt by the learners, they are at freedom to bring the matter to the knowledge of the Head of the Department. If minor errors have happened, the concerned teacher is made alert to rectify such errors now and in future. In the event of finding out the role of prejudice or carelessness of the teacher, the Examination Committee is ready to decide the course of action to be taken on the teacher. The marks scored in CIA is conveyed well in advance to the students, so that they can realize their learning level. After the publication of the result, Immediate Examinations are conducted. There occurs errors in the result copy received from the university, in the name, reg. no etc of the students. Within a week of getting the result copy from the university, the Examination Cell of the institution conveys the grievance to the Controller of Examinations of the University, gets the errors rectified and thus solves the grievances

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has adopted its own pattern in designing the Outcome- based Education Bloom's taxonomy to analyse the Cognitive Levels and Attainment Analysis on the basis of Direct Attainment and Indirect Attainment The Course Outcomes give an idea of the course and the possible learning at the end of the course. Programme Outcomes (POs) describe the end skills of which students ought to know during graduation. Programme Specific Outcomes (PSOs) are consistent with all the Programmes offered by the individual departments as well as the mission of the institution. The institution also has stated certain Educational Objectives, towards which the whole set of Outcomes are aimed at. In addition, the Graduate Attributes of the college is in alignment with the Outcomes.

To quote a few, quest for knowledge and excellence, competency at global level, involvement on sustainable development practices and above all transformation as emancipators of women empowerment and becoming women of integrity are reachable by proper dissemination of the POs and COs. The policies and decisions taken in the high level meeting are explained to the faculty and the latter do the work of defining the Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sakthiwomenscollegedgl.com/aqar/Courseoutcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The curriculum is designed, the Common Structure is framed and the Courses are fit under Part - I (Tamil), Part - II (English), Part - III (Core, Core Practical, Allied and Ancillary), Part - IV (Skill-based and Non-major Elective) and Part - V (Extension, Environmental Studies and Entrepreneurship). The faculty of the college intends to offer an Outcome-based Education, fitting the expectations and needs of the learners of their institution. Since 2018, the attempt has been taken to frame PSOs, POs and COs in each programme and the same is displayed in the website. They are designed according to the curriculum, teaching, learning and evaluation process. For each course, the definite Course Outcomes are set, giving challenge to the cognitive domain. The Course Outcomes are mapped with the Programme Outcomes and the Programme Specific Outcomes. According to Bloom's Taxonomy, the six Cognitive Domains are set in forth. The Blue-print for CIA Question Papers is set giving place for testing K1 - Knowledge K2 - Comprehension K3 - Application K4 - Analysis K5 - Evaluation and K6 - Synthesis including mark distribution, Direct Attainment , Indirect Assessment Suggested Corrective measures.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

297

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.sakthiwomenscollegedgl.com/agar_SSS/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution believes traditionally that a good researcher can only be good knowledge provider. It takes much care to create research ambiance and research facilities available to the students and research scholars within the campus. The college has a Research Monitoring Committee and Research Incubation Centre to promote research activities. The English Language Laboratory, Business Laboratory and Mushroom Cultivation Centre have been developed for the benefit of the up-coming researchers. The Management has provided the Research based Laboratory Equipments to promote the research culture. The faculty, owing to their research interest in emerging areas and wide contacts around the world have been conducting seminars, conferences, workshops, training courses at national and international level.

In the era of massive turmoil, the Pandemic has taught a lesson to be proactive, innovative and resourceful. So, Institutional Innovative Cell is to be launched and the journey has started towards innovations, discoveries and new findings. The college community strives to innovate, discover or retrieve the lost and hidden values of herbals and products of organic farming.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_ecosystemforinnovations/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

18

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

69

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution makes it a policy to adhere to Swacch Bharath. The students along with the faculty voluntarily involve themselves in campus cleaning work. The participation of the students in rallies and human-chains to spread awareness on wide-spreading diseases and voting rights widens their mind and gives exposure to the outer world. They become volunteers to contribute to their community and, most important, critically reflect upon their service experiences. The out-reach programmes of the institution are mostly carried out by the National Service League, Youth Red Cross, Red Ribbon Club and Women's Club. Some quotable services extended by the students are conducting Blood Donation Camps and creating awareness on Eye Donation and Organ Donation. The Women's Club takes efforts to sensitize the womenfolk of the villages on the importance of literacy. Spreading message and awareness through online platforms is an additional service, extended by the students. By working together with the other individuals, the students learn to negotiate, communicate, manage conflict, and lead others. Taking part in these out-of-the-classroom activities helps them to understand the importance of critical thinking skills, time management, and academic and intellectual competence.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/gar/Extension-activities-2023-2024/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year	
08	
File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File
3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year	
3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
15	
File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
593	

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

82

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Sakthi College of Arts and Science has been functioning under Sowdamman Charitable Trust. It is governed by the Management Committee, headed by the Chairman. The utmost efforts have been taken to create a positive learning environment to the learners. Among them, nearly 10 classrooms are provided with multimedia projectors with smart boards and projectors. All the classrooms are furnished with Green Boards, White Boards, Black Boards, fans, proper light arrangements etc. The needs of the Physics and Chemistry laboratories are purchased and fulfilled at once. They are spacious and well equipped with modern equipments include Hot Plate, Four Probe, Thin Film-Remi Motor, Centrifuge, Muffle Furnace, Magnetic Stirrer, Laser, Ultrasonic Interferometer, Digital Photo Calorimeter, Water Still Aquation, Sonicator, Heating Mantle, Digital Balance, Orbital Shak, Physical Balance, Distillation Unit, Hot Air Oven, Hand Centrifuge Machine, Suction Vaccum Pump, Digital Conductivity Meter, Potentiometer, Spectrophotometer, Centrifuge Mechine, Ph Meter, Conductivity Meter, Microscope, and Heating Mantle. The Computer Science laboratory is furnished with 140 computers with necessary peripherals and updated versions such as Java - NetBeans, Matrix Laboratory and Network Simulator- The Library is partially automated and enriched with 10,000 books and has internet connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/a_gar_infrastructurephysicalfacilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sakthi College of Arts and Science for Women has a total land holding of 5.74 acres, of which approximately 33 % of the total area is under green cover. The Land Use attributes are Built-up / constructed area (6349.00), Playground area (9271.00) and Plantation/open space/garden/green cover (7597.00). The campus has a good road network, Sacred Garden with a family temple, plantation near the hostel area, nice landscape with garden, avenue trees on either side of the road and green cover with trees, shrubs, herbs, ornamental plants, interspersed with grass cover.

Facilities for Cultural:

Intra-mural and Inter-College competitions such as singing, dance, skits, painting, poster-making, mehendi, wealth out of waste, etc. are organized in the Auditorium.

Facilities for Sports:

The Department of Physical Education is equipped with the following sport fields for Indoor and Outdoor games: Indoor Sports / games: Chinese Checkers, Carom, Chess, Chess Software Outdoor Sports / games: Ball badminton - 24m X 12m, Basket Ball - 32m X 15m, Volley Ball - 18m X 09m, Hand Ball - 40m X 20m, Kabaddi (Women) - 12m X 08m, Kho - Kho - 29m X 16m, Badminton (Women) - 13.40m X 6.10m 200m Track.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/a_gar_indooroutdoorfacilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software in the Library: Code-Achi

Nature of Automation: Partially done Version

Library Management System 7.6.8.0 For Windows Year of Automation: 2021

The library of Sakthi College of Arts and Science is the

resource hub for knowledge and has a vast collection of books, journals, magazines and periodicals. Code-Achi software has been launched in the library, for LMS. It is used to feed all library related data into system. All kind of book issue, related queries and details are available in the code-achi Software. With the help of bar code reader, the librarian feeds the book details in a short time. All kind of reports and analyses can be generated by using this software. Currently library services and functions like adding to accession register, issuing books, returning books, and searching are done through this software. The members can locate any book using the search option in Code-Achi using the computers provided in the library The barcode scanner in the library is used for issuing and returning books. The library has compiled the best Open Access Resources and provided the links in the college website so that students can easily find an accession to them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

260138

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17066

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution makes a variety of IT resources available to its members. They include all computer networks, wired or wireless, computers, printers, mobile devices, storage, audio visual systems, and associated information services. The resources are availed for the purpose of research, teaching, learning, associated administration or other authorized use. There are well-equipped computer laboratories, with scanners and printers (Laser and Dot Matrix), and a number of public access points in convenient locations around the College. It provides computing facilities to help the students with their academic work. The laboratories are fully airconditioned with wireless internet connection that can enable and optimize delivery of content from the web online using real time data. They are also equipped with whiteboard, high resolution overhead projector and a display screen to facilitate improved student learning and enhanced teaching methods.. The institution ensures a consistent computing environment, by upgrading the IT facility available in the campus 100 Mbps version. We assure the institution uses only the licensed

software, with the computers, well-protected with K7 Anti-virus package. As Information Technology is an enabler, fostering innovation, our IT based infrastructure is continuously upgraded.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

89658817

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college keeps up its policy to meet the growing needs of the students with distinctive plans and procedures, especially the physical and the infrastructure facilities. Under the Headship of the Chairman of the college, the College Council meets periodically, discusses and plans the strategies for the best maintenance and utilization of the available resources. Since its inception in 2009, the Management is in the ever-growing service of increasing the facilities of physical, academic and support facilities. As the college is set in a natural set-up, far away from the pollutant factors of the town, maintenance is easier.

The college follows Zero Waste Policy and so the amount of daily collected sewage is lesser. Cleaning and maintenance of class rooms, seminar halls, laboratories, departments, library, corridors, garden and the temple inside is done by the sub-staff of the college on daily basis, under the supervision of the Principal. After every laboratory practical work, the laboratory assistants take charge of disposal, cleaning and setting right the instruments and apparatuses. As per the waste management policy of the institution, the disposal of the waste material is done. So no place in the campus is dumped with any waste material.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_academicfacilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

140

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

144

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	http://www.sakthiwomenscollegedgl.com/agar Capacitybuilding/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
980	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
980	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	C. Any 2 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

67

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2

The Student Council of the college is formed on the basis of the leadership qualities and voluntary service by the students from all departments. The Student Council meeting is conducted, being chaired by the Principal. The main agenda is Students' Welfare activities and Planning Co-curricular and Extra-curricular activities. Equal opportunity is given to all the members to air their suggestions, grievances, complaints and representation. Members of the council interact with their classmates and represent their collective suggestions. Students enjoy adequate representation in Academic Bodies such as IQAC, various Committees, Associations, Cells and Clubs. They work along with the faculty in the conduct of the events and programmes. The functions and celebrations are carried out by the team of students. The institution gives ample opportunity to the students to exhibit their skills and talents. They take part in cultural events and competitions, conducted at the intra-mural as well as Inter-collegiate level. Such participation aids the students to come out of the shell and face the society as leaders. The Sports Committee comprises of students members, and recommends the purchase of sports articles and preparation of layout for intra-mural tournaments, and conducts zonal level and college level competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

100

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college has been registered under the Part - X, Tamil Nadu State Government Registration Act for Registration of Associations - 1975 on 09.02.2022. Most of the members in the Association are still pursuing higher studies, flourishing entrepreneurs, pursuers of eligibility examinations and settled in teaching professions. The major focus of the Alumni is to support the college to achieve its mission. Alumni are the backbone of our college and they play a major role in the growth of their Alma-mater. Alumni are connected to the college in an enormous way and throughout the year. Donors of Rare Books to Library: Most of the alumni are lovers of the library of the college, as the serene and tranquil atmosphere in it will have made them readers. Years after the completion of their study, they come

back with reminiscences and contribute the rare collection of books to the library. The Alumni organize formal or informal meetings with the present learners and sharing their experiences during the course of their study. The challenges in the learning and the smart work techniques, adopted by them, inspire the students and increases their confidence rate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The managing Trustee of the Sowdamman Charitable Trust has initiated the noble service of offering education and disseminating knowledge to the rural women by starting the college in 2009. The founding Vision of Sakthi College of Arts and Science is "Empowering the rural womenfolk with quality higher education and mould them into globally competent individuals". The noble Mission of the College is "Promoting innovative and student-centred modes of teaching and learning, Enriching the intellectual life on the campus with extensive use of technological aids and upgraded learning content, Imparting strong and supportive education to promote research culture and employability and Imbibing the service-oriented work pattern by involving in extension and out-reach programmes. The college cherishes Institutional Objectives like "Skill Development and Capacity Building, Women Empowerment, Self-reliance and Gender Equity and Integrity".

The Core Values cherished by the institution are Integrity, Accountability, Responsibility, Respect of Individual, Faculty Empowerment, Service to Nation, Environmental Protection, Every member of the College takes part in protecting the flora and fauna and promoting the ecological and environmental condition.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/gar_institutionvisionleadership/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college staunchly believes in teamwork and work sharing for its growth, success, sustenance and excellence. The functioning of the college has categorically segregated and entrusted with a team of dedicated teachers. The organizational structure encompasses Management, Principal, Controller of Examinations, Heads of the Departments, Coordinators of various Associations, Cells and Committees, Nominees from Alumni, and the stake holders. The IQAC comprises Management of the college, illustrious academicians, eminent industrialist, Senior Faculty as Advisory Committee members, NAAC Core and Steering Committee members. On the whole, the management is participative in nature, aiming at the holistic development of the college. The IQAC composition of the college initiates quality initiatives and are implemented by HoDs, and respective committees.

The governance mechanism ensures that the activities of the college are allied with the vision and mission of the college. The Management is the apex body, with regard to the matters in policy making. The Chairman and the Vice-Chairman are the highest authorities in the organizational structure of the institution. The mechanism of decentralization and participatory approach in all domains viz., teaching, learning, evaluation, research, co curricular activities facilitates smooth functioning and furtherance of the institutional objectives at a larger scale.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The quality policy of the college is in alignment with the parent University and the UGC. Many of the academic quality policies are framed by the College council and implemented through various committees of the faculty. All the budget estimates are presented in the meetings of the College Council. They are discussed at length and thereafter get approved. Decisions taken in the meetings are implemented in the collaborative and decentralized nature through College Council. While framing perspective plans, feedback from the stakeholders, teachers, parents, alumni, employers and students is given due considerations. The strategic plans are emancipated through various activities carried out in the session. The complete plan is chalked out in different meetings of the staff with the Management and the Principal. The first step in success of any event is intensive discussion on the suggested idea and inputs provided by the faculty to the Principal. The short term and the long term strategic plans of the college have been discussed and designed in the meeting, convened by IQAC, inviting the Governing Body, faculty and the Administrative Staff.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The entire organizational structure of the college is based

on the principle of collective decision- making, co-operation and individual responsibility. The institution has a legitimate organizational structure to plan, manage and execute various functioning of administrative and academic processes. The diagrammatic image of the Organizational Structure of college has been uploaded in the college website. The Chairman of the college holds constructing a society with rich educational foundation as his prime motive. He heads the College Management Committee. The Vice-Chairman heads the College Development Council and she looks after the functioning of the Admission Committee, Code of Ethics Committee, Library Advisory Committee and Sports Advisory Committee. The Secretary of the college takes care of the Office Management, External Affairs and Parent-Teacher Association. The Principal heads the academic and administrative departments of the college and delegates the administrative work to the Vice-Principal and the Heads of the Departments who are in-charge of the academic and administrative functioning of departments. The teaching faculty take care of the academic aspects activities related to co-curricular and extra-curricular aspects. Statutory bodies such as IQAC Cell, Examination Cell, Research and Development Cell, Grievance Redressal Committee etc embodied in the organizational structure of the institution deliberate their entrusted responsibilities

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_functioningoftheinstitutionalbodies/
Link to Organogram of the institution webpage	http://www.sakthiwomenscollegedgl.com/agar_functioningoftheinstitutionalbodies/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides a satisfactory environment, which ensures high degree of job satisfaction of the employees. The welfare schemes in adoption for the welfare of the employees are listed below: The Chairman of the college meets the employees every week, collects their grievances if any and redresses them. The staff is given free regular yoga classes to ensure spiritual enlightenment and mental peace. To cater to the spiritual need of the college community, an exclusive Shiva temple has been constructed inside the campus. The faculty are given separate and spacious departments. At times of attending Seminars, Conferences and Workshops, the absence of the faculty in the college is considered as on Other Duty. Leave on other duty (OD) is granted to the faculty for attending examination related work in other colleges When teachers appear for examinations or interviews for another employment, they are given a proper Service Certificate. On the whole, the Administrators of the college know the needs of every employee by discussing their grievances every week. They take effort to satisfy the minor needs of the workers at once. This parental care aids the employees to feel at home in the campus.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_FacultyEmpowermentStrategies/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

82

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

80

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance of teachers is evaluated and assessed on the basis of the appraisal proforma filled every year at the end of academic session.

Every employee's performance is assessed after completion of one year of service. Systematic evaluation of the performance of employee is done to understand the ability of a person for her further growth and development.

The given parameters are measured: Innovation in teaching learning methodologies Completion of workload in time Academic Guidance to learners (Being mentors to the learners) Pass Percentage of Courses handled Courses taught and workload Discussing advanced research projects with the students and encouraging publication of research papers in reputed journals.

Participation in academic programmes, faculty development programmes, refresher courses, cocurricular activities etc.

The performance score of each staff is scrutinized by the Administration and constructive measures are taken. Based on the analysis report, IQAC organises Faculty Development Programmes for teaching staff on Teaching, Learning and Evaluation. IQAC recommends the staff members who have published research papers with high impact factor or achieved significantly for the awards on the College day celebration. It serves as an effective motivator for the employees to overcome their weakness and to enhance their performance.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_AppraisalSystem/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is the process of monitoring and verifying the various financial operations in Internal and External mode. The College has been maintaining transparency in financial management by internal and external auditing of all financial transactions at periodical intervals in adherence to the guidelines of Government of Tamil Nadu. The college has been following standardized system for internal and external

audit. The Trust: The college is run by Sowdamman Trust, which has launched a Group of Educational Institutions along with the college. So, the Trust takes care of Augmentation of buildings and other such major concerns of the college, while fulfilling the needs of the other institutions also. The financial accounts are maintained by the Trust and audited regularly. In addition, the other minor needs of the college are attended regularly by the Management of the college. In case of audit objection of any kind, the Chairman gives directions to the Administrative Officer for settlement of the same. Then the dealing hand gets the raised objection removed after seeking the permission from College Trust. The final reports are sent to the concerned Audit department by Trust.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_FinancialManagement/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college trust prepares budget to construct and upgrade

the infrastructural facilities such as Construction of buildings, such as the Main Building with five storey's, well furnished Hostel, canteen, Sports Room, etc Purchase of college buses to facilitate the conveyance of the students from the interior villages. Electrification of the whole campus Creating and maintaining physical facilities for outdoor and indoor games. Creating and maintaining water resources like wells, bore wells, water tanks etc. Creating and maintaining greenery in the campus and other such major works.

Construction of buildings, such as the Main Building with five storey's, well furnished Hostel, canteen, Sports Room, etc. Purchase of college buses to facilitate the conveyance of the students from the interior villages. Creating and maintaining physical facilities for outdoor and indoor games. Creating and maintaining water resources like wells, bore wells, water tanks etc. Creating and maintaining greenery in the campus and other such major works. Augmentation of infrastructure facilities such as furniture. Purchase of modern lab equipments .Purchase of latest version software, in accordance with the modern trends. Conducting Seminars, Conferences and Faculty Development Programmes and other academic activities regularly matching with the latest technology,innovations,research, changes and needs for the society

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/agar_mobilizationoffunds/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has been formed on 2020 and since then, the tireless strivings IQAC in achieving perfection in all the already initiated or existing practices of the college continues. The Cell has taken upgrading and sustaining the quality in all activities and at all measures as its prime motive. The factors that decide the quality of an institution has been focused, analyzed and the goals have

been set by the IQAC. Two such processes having been sped up during the recent times are A) Registration of Alumni Association B) Response to Pandemic

The students of Sakthi College hail from all walks of life and always carry bright memories of the College and its Campus, as it aims in promoting a healthy, congenial and academically interactive atmosphere. The Alumni Association was initiated in its own way by the individual departments collecting data about their past students, keeping track of their academic records and achievements and inviting them once in a way to address the present students, staff and administration to discuss on how programme can be worked out effectively for the benefit of the institution and promote the interests of the staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

After its establishment, the IQAC of the college conducts frequent meetings with the Academic Council and the Stakeholders of the college to measure and sustain the quality of education, specially the processes of teaching, learning and evaluation. Such review meetings and analyses reveal the areas to be focused on still more. Since its inception, the IQAC Cell has adopted rigorous strategies in two major areas of academic pursuit and found drastic development further.

Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. They provide both professional and personal advice to the students. They further give constructive feedback on writing, teaching and other elements of career design. students balance

professional goals with their personal lives or give emotional encouragement during challenging times.

File Description	Documents
Paste link for additional information	http://www.sakthiwomenscollegedgl.com/gar_iqacreforms/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has certain definite Institutional Objectives, which focus mainly on promoting gender equity through various measures. They are: Skill Development & Capacity Building Women Empowerment Self-reliance Gender Equity & Integrity The

College is a women institution, having only girl students, hailing from the interior villages of Dindigul District. Being sensitive to the gender issues the institution ensures gender specific and appropriate facilities for women students. Their safety and security concerns are ensured in a multilayered system:

Curriculum having ingrained Gender related Courses to inspire women learners of gender equity.

24 buses, owned by the college, plying up and down to all nearby interior villages, to ensure the safety of the girl students.

Mounted high compound walls surrounding the entire campus. Well illuminated campus during the night time.

Ventilated classrooms with proper safe corridors.

A spacious common room, with wash room and safe drinking water facility.

Hygienically maintained rest rooms. Availability of canteen and stationary for the comfort of the inmates

Implementation of mentor system, for students may seek advice from the Head of the department, or the teacher mentor. Discussion with the parents, of their daughters' academic progression. Thus, the institution maintains conducive learning ambiance for women community.

File Description	Documents
Annual gender sensitization action plan	http://www.sakthiwomenscollegedgl.com/agar_Promotionofgenderequity/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy

A. 4 or All of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sakthi College for Women, as any other established higher education institution follows a well-planned and hygienic design for the management of any sort of degradable and non-degradable waste. Every member follows Green Practices and adopts methods to become a zero-waste campus. The NSS Units and the Eco Club conducts campaigns on the importance of keeping natural resources uncontaminated through the reduction of waste generation, proper disposal and recycling.

Solid Waste Management: Adequate number of garbage bins are provided in the campus premises and boarding areas and they are deployed efficiently in the campus. The wastes of all types, generated in the campus are minimized to the extent possible and when need arises, they are systematically collected, processed and disposed of, through the government approved channels. There is a written communication with Palakkanuthu Village Panchayat for collection of any sort of waste from the campus on regular routine.

Liquid Waste Management: The Institution houses academic buildings, recreational areas, boarding facilities with a well operational drainage system for liquid waste management. Regular maintenance of drinking water tap, RO water filter, and drainage and water pipelines is kept by the college support staff and also followed E-waste Management , Waste Recycling System .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the

institution											
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td>View File</td></tr> <tr> <td>Certification by the auditing agency</td><td>No File Uploaded</td></tr> <tr> <td>Certificates of the awards received</td><td>View File</td></tr> <tr> <td>Any other relevant information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	View File	Any other relevant information	View File	
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Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	View File										
Any other relevant information	View File										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above										

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

"Education is a liberating force, and in our age, it is also a democratizing force, cutting across the barriers of caste and class, smoothing out inequalities imposed by birth and other circumstances"- so defined Padmabushan Arutchelvar Dr. N. Mahalingam, Chairman, Sakthi Groups, Pollachi. Following the great man's footsteps, the Chairman of Sakthi College of Arts and Science has started the institution with the sole aim of uplifting, especially the womenfolk of the interior villages in Dindigul District. The institution has made a Policy Document on "Implementing Inclusive Environment". A Committee has been formed, comprising the faculty, staff and students, representing various caste and religion. This committee monitors the whole processes and activities of the college and is at freedom to report grievances of any sort, if they arise, to the Management of the college. The institution has not met any sort of cases on Discrimination shown to any sector of learners or employees. In addition, many extra-curricular activities are conducted to maintain the oneness among the students and harmony in the campus. The noble vision of the college is empowering women through value-based education, with special concern for the economically disadvantaged and the first generation learners

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sakthi College of Arts and Science sensitizes the staff and the students of the constitutional obligations like values, rights, duties, and responsibilities and enables them to conduct as responsible citizens. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the Core Value System of the college community. Certain attributes are expected from the learners of the college and they are displayed in the website as 'Attributes of Sakthians'. The whole effort of the faculty focused on attaining them. The college establishes policies that reflect core values. The college believes in discipline and integrity as the prime factors of education than everything else. Code of conduct is prepared for students and staff, displayed in the website and everyone should obey the conduct rules. The faculty and the students imbibe the spirit and patriotism for our nation and they take oath ardently during the National Days of celebration. The responsibility of the college community is explicit while surveying the spotless cleanliness and hygienic practices, maintained by them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.sakthiwomenscollegedgl.com/agar_constitutional_obligations/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for its festivals and cultural diversities. Sakthi College of Arts and Science pays tribute to all International and national leaders on their Birth and Death Anniversaries. It celebrates national and international commemorative days, events and festivals to promote ethics and values amongst students and faculty. The institution practices pluralist approach towards all religious functions. The exclusiveness of the college is maintaining a good and healthy relationship with the Social Welfare Department of the Dindigul District and the Traffic Police Department of the town. Most of the awareness programmes on Girl Child Day, Traffic safety Day etc are organized as collaborative activities. Celebrating the national functions like Independence Day and Republic Day with due reverence is the prime duty of the institution. The college is ever in line

with the promotional suggestions and mandatory activities, given by the University Grants Commission

Dr Abdul Kalam's Birthday is commemorated as the Youth Awakening Day. As the great leader sets a role model to the young generation of the present times, the college involves in a variety of developmental activities on his birthday. International Women's Day is celebrated in the institution every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The students admitted to the institution will be allotted a section based on their department. Mentors are allocated to a group of students. Each mentor has a tutor card which contains the information on personal and academic record. This information helps the mentors to assess the students as slow or fast learner. Objectives of the practice: The precordial system benefits faculty and students in better understanding either personal or academic issues. The main objectives are To inspire a healthy relationship between the teacher and student. To support students in their academic and personal development to attain the aspiration.

To observe the overall progress of the pupils during their education period in the department. Mentors guide their mentees to pursue qualify in certificate courses or online courses like SWAYAM, NPTEL, etc. Mentors suggest them for part-time opportunities in connection with NAAC scheme "Earn While you Learn".

To promote the placement skills, the special training is offered for 45 hrs by Igenesis and Infosys. The main aim of remedial class is to address the problems faced by students to cope up with the learning process along with their co-learners by scheduling additional classes and accounting the same.

File Description	Documents
Best practices in the Institutional website	http://www.sakthiwomenscollegedgl.com/a gar_implementedofbestpractise/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To establish and maintain state-of-the art teaching facilities.

To train students in emerging technologies. To set up and maintain state-of-the-art laboratories

To create number of incubation centres

To provide training in emerging technologies through "Training and Placement Cell" To empower the student community through "Students Activity Centre" to emerge as a hub for educational excellence to achieve higher education that is on par with industry and societal requirements.

The College Training, Placement and Career Guidance Cell has signed 09 MOU's with different firms and companies to assist the students in choosing their career options and campus placements. The transparent and student friendly continuous internal evaluation system adds to the effectiveness of studies in the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff

To inculcate online learning through add on courses. To continue to provide holistic value based education To inculcate entrepreneurial abilities in students to face the challenges of corporate world. To stimulate the academic environment for promotion of quality in teaching-learning process To undertake quality-related research studies, consultancy and training programmes

To conduct various activities that will help students and staff to develop these skills To increase Extension activities To develop more formal linkages through MoUs To facilitate continuous upgradation of the college

To organise more workshops, seminars and conferences

To create awareness and initiate measures for protecting and promoting environment To promote Research by students and Faculty To monitor Quality Assurance and Quality Enhancement activities To support various Staff Welfare measures. To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages To foster and strengthen relationship through Faculty and Student Exchange Programmes To devise techniques to improve Teaching Learning & Evaluation process

To continue to provide formal education to needy and deserving students To arrange career guidance programmes To emerge as an exemplar to other colleges